



**Northwestern
Health Unit**

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**BOARD OF HEALTH FOR THE
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting
March 25, 2022
Electronic Meeting

PRESENT: Doug Lawrance – Chair, Trudy Sachowski, Sharon Smith, Jim Belluz,
Wendy Brunetta, Jerry O’Leary, Sally Burns, Shayne MacKinnon, Nicole Brown

IN ATTENDANCE:

Marilyn Herbacz, CEO
Kit Young Hoon, MOH
Lindsay Koch

GUESTS: Lee Pitt, Manager – Operations & IT

REGRETS:

ABSENT:

1. CALL TO ORDER

Doug Lawrance called the meeting to order at 8:31am.

2. APPROVAL OF AGENDA

Motion / Resolution: # 32-2022 CARRIED	W. Brunetta N. Brown
THAT the Agenda for the Board of Health meeting dated March 25, 2022 be approved.	

3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF

None declared.

4. CHAIR’S ACTIVITY REPORT

Doug Lawrance highlighted his Board of Health related activity, including Budget meeting with the CEO, Strategic Planning Committee Meetings & Interviews, and Executive Committee meetings.

5. MINUTES OF BOARD OF HEALTH MEETING, FEBRUARY 18, 2022

Motion / Resolution: # 33-2022 CARRIED	S. Burns J. O’Leary
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held February 18, 2022 be approved.	

Lee Pitt joined the meeting at 8:32am

6. IN CAMERA

Motion / Resolution: # 34-2022 CARRIED	T. Sachowski S. Burns
<p>THAT the Board of Health moves to an in-camera session at 8:33am to discuss:</p> <ul style="list-style-type: none"> • Education Session for Board members (1 item) • Labour Relations and Employee Negotiations (1 item) • Personnel Matters (1 item) 	

*Lee Pitt left the meeting at 8:58am
Lindsay Koch left the meeting at 9:16am and returned at 9:44am.*

Motion / Resolution: # 35-2022 CARRIED	S. MacKinnon J. O'Leary
THAT the Board of Health move out of in-camera at 9:50am to resume the regular meeting.	

Motion / Resolution: # 36-2022 CARRIED	W. Brunetta J. Belluz
THAT the Board of Health authorize the Chief Executive Officer to execute a Letter of Understanding with the Canadian Office and Professional Employees Union (COPE) Local 521 regarding On Call Compensation as discussed under item 6.2 of the meeting agenda.	

7. Executive Committee Report

Sharon Smith shared a verbal report of items discussed at the Executive Committee meeting held March 3, 2022, including the Board of Health Operational Plan, Constitution Review and Policy Review, and a presentation from Doug Miron of the Canadian College of Healthcare Leaders regarding leadership and performance management training that the Leadership Council of NWHU is undertaking.

In addition, the Committee set its meeting dates for the year: June 23, October 19, November 23.

Nicole Brown left the meeting at 10:15am

Motion / Resolution: # 37-2022 CARRIED	W. Brunetta J. Belluz
THAT the verbal report of the Executive Committee meeting held March 2, 2022 be received.	

8. aIPHa UPDATES

8.1 aIPHa Report

Trudy Sachowski shared highlights from the aIPHa Winter Symposium held February 25th, including the luncheon speaker, Tim Arnold who spoke about Emotional Intelligence.

The aIPHa AGM is scheduled for June 14, 2022. Information was shared with the Board in the meeting package.

In addition, the aIPHa Fitness Challenge is back. NWHU Staff and BOH members are encouraged to participate and share their photos with aIPHa.

aIPHa has released its Election Primer for the provincial election being held in June. The Board of Health Chair will send a letter on behalf of the Board regarding public health issues to consider at election time with an invitation to meet to further discuss.

After some discussion, the Board of Health agreed unanimously to nominate Trudy Sachowski for an aIPHa Distinguished Service Award, recognizing her tremendous support of and work related to Public Health in Ontario.

Motion / Resolution: # 38-2022 CARRIED	S. Burns J. Belluz
THAT the March 2022 aIPHa Report be received.	

9. CORPORATE ADMINISTRATION

9.1 CEO & Finance Report *Marilyn Herbacz, CEO. Reference #2022.03.25-9.1; the report will be kept on file.*

Marilyn Herbacz shared highlights from her report to the Board related to the financial position of the organization.

Nicole Brown rejoined the meeting at 10:27am

9.2 2022 Strategic Planning Updates *Marilyn Herbacz, CEO. Reference #2022.03.25-9.2; The Report will be kept on file.*

Motion / Resolution: # 39-2022 APPROVED	S. MacKinnon J. O’Leary
THAT the Board of Health receive the following Corporate Administration reports: <ul style="list-style-type: none"> • 2022.03.25-9.1 CEO & Finance Report • 2022.03.25-9.2 Strategic Planning Updates 	

10. PUBLIC HEALTH PROGRAMS

10.1 Medical Officer of Health Update *Dr. Young Hoon, Medical Officer of Health. Reference #2022.03.25-10.1; The report will be kept on file.*

Dr. Young Hoon’s work remains largely focused on the COVID-19 response with some additional focus on Ontario Health Teams in the region.

Dr. Young Hoon reminded the Board that as a healthcare setting, NWHU staff, volunteers and students are required to continue following public health measures such as masking indoors, active screening and physical distancing. In non-clinical settings where physical distancing is an option, masks may be removed at the discretion of participants in a setting.

The Board expressed their gratitude for Dr. Young Hoon’s continued leadership in and advocacy for our communities and populations throughout the pandemic.

Marilyn Herbacz left the meeting at 11:15am

The Board engaged in discussion related to Ontario Health Teams in the region.

10.1 NWHU Recovery Planning Update *Dr. Young Hoon, Medical Officer of Health. Reference #2022.03.25-10.2; The report will be kept on file.*

Dr. Young Hoon provided an overview of work being done at the Leadership Council regarding pandemic recovery, noting that staff support, and re-engagement is highest priority over the next few months. Recovery work is expected to continue through 2023. Updates and progress reports will be brought forward to Board of Health meetings on a regular basis.

Motion / Resolution: # 40-2022 CARRIED	S. Smith J. O’Leary
THAT the Board of Health receive the following Public Health Program reports: <ul style="list-style-type: none"> • 2022.03.25-10.1 Medical Officer of Health Update • 2022.03.25-10.2 NWHU Recovery Planning Update 	

11. ANNUAL DECLARATIONS

Lindsay will send the annual declaration form to all members complete before the April meeting.

12. AMENDMENTS: None.

13. NEXT MEETING DATE

- Friday, April 22; 8:30am via Teams
- Tuesday, April 26, 2022; 8:30 via Teams – Audited Financial Statements

14. ADJOURNMENT

The Chair accepted a motion to adjourn the meeting at 11:40.

Motion / Resolution: # 41-2022 CARRIED	N. Brown S. Smith
THAT the Board of Health Meeting be adjourned at 11:40am.	

BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:

CONFIRMED AS WRITTEN

THIS22..... DAY OFApril.....2022



MEETING CHAIR, BOARD OF HEALTH



RECORDER