



STAFF REPORT

Meeting Date: March 14, 2022

Title: Amend Procedural By-law to Allow for Committee and Board Reports

Prepared By: Allyson Euler

Department: Administration

Report Number: Administration-2022-013

Recommendation:

THAT Council approve amending the Procedural By-law (2021-101) to allow for Committee and Board Reports by members of Council appointed to various Committees and Boards.

Background:

Each term of Council, members are appointed to various City of Dryden Boards and Committees. Getting information from those bodies in front of the whole of Council and the public is often challenging.

Discussion:

It has been noted by staff that many municipalities have a dedicated spot on their agendas for Committee and Board Reports where the issues discussed at, and news coming from, the Committees and Boards are shared with Council. Allowing for such reports would bring added transparency to these bodies, especially as oftentimes the Minutes of the Committee and Board Meetings are posted and adopted by Council long after the meetings took place.

Council Chairs or Members of Committees and Boards would be asked to provide written reports to Administration Staff when there is news to be shared with Council and the public and those reports would be formatted to describe reports and added to the next Committee of the Whole Meeting agenda. At the Committee of the Whole Meeting, the reports' authors would be called upon to review their reports.

Committees to be included are:

- Finance Committee
- Working Circle
- Dryden Public Library Board
- Museum Advisory Committee
- Strategic Planning Committee (encompasses City's Master Plan Steering Committee)
- Dryden Nuclear Education & Engagement Committee
- Police Services Board
- Youth Advisory Council.

Section 13.7 of By-law 2021-101 includes the format of the agendas for Committee of the Whole Meetings which would have to be amended to allow for Committee and Board Reports. The intent would be to include the new section (Committee and Board Reports) between Public Notices and Staff Reports. If this is something Council is interested in implementing, a by-law to amend the Procedural By-law will be brought forward to the March 28, 2022 meeting of Council.