



## **STAFF REPORT**

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**Meeting Date:** March 14, 2022

**Title:** Dismantle Council Policy and By-law Review Committee

**Prepared By:** Allyson Euler

**Department:** Administration

**Report Number:** Administration-2022-012

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### **Recommendation:**

**THAT Council authorize the Ad-hoc Committee re Policy Review and Development, created in July of 2015, be dismantled.**

### **Background:**

In July of 2015, the City Clerk recommended Council create an ad-hoc Committee of up to three (3) members of Council as a working committee along with herself and other Senior Management staff to review key Council/Government related policies and to present recommended draft policies and by-laws to the whole of Council based on a list of policies that she felt needed to be developed or reviewed on a priority basis. The resolution to create the Committee was adopted at the July 20, 2015 meeting of Council.

### **Discussion:**

Since September of 2015 until late in 2021, members of Council and Senior staff met, often monthly, to review then-current policies and by-laws and to recommend changes that were brought forward to Council for adoption. These include:

- Indemnification by-law
- Council Code of Conduct policy
- Council Procedural by-law
- Delegation of Authorities of Council policy
- Council Travel and Expense policy

- Airport Advisory Committee by-law
- Economic Diversification Advisory Committee by-law
- Scholarship policy
- Municipal Asset Naming policy.

At the January 2022 meeting of the Policy & By-law Review Committee, members discussed the fact that the policies and by-laws that had necessitated the creation of the Committee had been dealt with over the course of time and were being well-maintained. It was recommended that Council pass a motion to dismantle the Committee and if this is the will of Council, a motion can be brought forward to the March 28, 2022 meeting of Council.