



**Northwestern  
Health Unit**

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**BOARD OF HEALTH FOR THE  
NORTHWESTERN HEALTH UNIT**

MINUTES of the Regular Board of Health Meeting  
May 28, 2021  
Electronic Meeting

**PRESENT:** Doug Lawrance – Chair, Shayne MacKinnon, Trudy Sachowski, Sharon Smith, Jim Belluz, Wendy Brunetta, Sally Burns, Jerry O’Leary

**IN ATTENDANCE:**

Marilyn Herbacz, CEO  
Kit Young Hoon, MOH  
Lindsay Koch

**GUESTS:** Marty Nelson & Cathy Nelson, MNP LLP

**REGRETS:** Nicole Brown

**1. CALL TO ORDER**

Doug Lawrance called the meeting to order at 8:30am.

**2. APPROVAL OF AGENDA**

<b>Motion / Resolution: # 54-2021 CARRIED</b>	<b>S. Burns S. MacKinnon</b>
THAT the Agenda for the Board of Health meeting dated May 28, 2021 be approved.	

**3. DECLARATIONS OF PECUNIARY INTEREST & GENERAL NATURE THEREOF**

None declared.

**4. CHAIR’S ACTIVITY REPORT**

Doug Lawrance has been working to help promote NWHU’s vaccine clinics and on his video for the upcoming alpha AGM.

**5. MINUTES OF BOARD OF HEALTH MEETING, MAY 7, 2021**

<b>Motion / Resolution: # 55-2021 CARRIED</b>	<b>W. Brunetta S. MacKinnon</b>
THAT the Minutes of the Northwestern Health Unit Board of Health meeting held May 7, 2021 be approved.	

**6. IN CAMERA**

<b>Motion / Resolution: # 56-2021 CARRIED</b>	<b>T. Sachowski S. Burns</b>
<p>THAT the Board of Health moves to an in camera session at 9:03am to discuss:</p> <ul style="list-style-type: none"> <li>• A trade secret or scientific, technical, commercial or financial information that belongs to the Board and has monetary value or potential monetary value (1 item – Capital Reserve Fund)</li> <li>• Education / orientation session for Board members (1 item – Audited Financial Statements)</li> </ul>	
<b>Motion / Resolution: # 57-2021 CARRIED</b>	<b>J. O’Leary S. Smith</b>
<p>THAT the Board of Health move out of in-camera at 10:04am and resume the regular meeting.</p>	
<b>Motion / Resolution: # 58-2021 CARRIED</b>	<b>S. Smith J. Belluz</b>
<p>THAT the Board of Health approve the transfer of \$127,447 from the Current Account to the Capital Reserve Fund to be used for the completion of the first floor renovation at NWHU’s City View office in Kenora.</p>	
<b>Motion / Resolution: # 59-2021 CARRIED</b>	<b>W. Brunetta S. MacKinnon</b>
<p>THAT the Board of Health approve the 2020 Audited Financial Statements and accept the Auditors’ Report as presented.</p>	

**7. aPHa Update**

**7.1 aPHa Representative Report**

*2021.05.28-7.1 Trudy Sachowski – the report will be kept on file.*

Trudy highlighted some notes from the aPHa Information Break which was shared with Board of Health members.

Trudy expressed her appreciation to aPHa for allowing Northwestern Health Unit to be featured as much as possible throughout the June 8<sup>th</sup> AGM and Conference, and to the NWHU staff and managers involved in helping to plan the event.

Board members expressed their appreciation for Trudy Sachowski, and her leadership through aPHa, as well as her strong advocacy for public health and NWHU.

<b>Motion / Resolution: #60-2021 CARRIED</b>	<b>W. Brunetta S. Burns</b>
<p>THAT the Board of Health receive the following report:</p> <ul style="list-style-type: none"> <li>• 2021.05.28-7.1 aPHa Representative report May 2021</li> </ul>	

**8. CORPORATE ADMINISTRATION**

**8.1 CEO & Finance Report** *Marilyn Herbacz, CEO. Reference #2021.05.28-8.1 The report will be kept on file.*

Marilyn Herbacz spoke to her written report and the organization’s current financial position, and noted that it remains difficult to recruit for temporary positions.

<b>Motion / Resolution: # 61-2021 APPROVED</b>	<b>S. MacKinnon S. Smith</b>
THAT the Board of Health receive the following Corporate Administration reports: <ul style="list-style-type: none"> <li>• 2021.05.28-8.1 CEO &amp; Finance Report</li> </ul>	

**9. PUBLIC HEALTH PROGRAMS**

**10.1 Medical Officer of Health Update** - *Dr. Kit Young Hoon shared some highlights of her written report. 2021.05.28-9.1. The report will be kept on file.*

Dr. Young Hoon shared that one of the main challenges at this time is filling clinic appointments, and how we can manage that. We are working to address some of the vaccine hesitancy we are seeing, and are looking into what potential barriers may be to being vaccinated.

Dr. Young Hoon shared that reopening schools has been in the media recently. COMOH has sent a letter to the province indicating Medical Officers of Health support for this reopening.

Internal discussions have taken place regarding enforcement and ticketing at protests. It was decided that this is an OPP issue, and NWHU staff is not trained to do this work, in addition to drawing more attention to these protests.

There was some discussion about lower vaccination rates in some areas of the NWHU catchment area. Staff are working to identify reasons for this. NWHU can support Board members to help share information to encourage residents in each community to get vaccinated.

<b>Motion / Resolution: # 62-2021 CARRIED</b>	<b>T. Sachowski J. Belluz</b>
THAT the Board of Health receive the following Public Health Program reports: <ul style="list-style-type: none"> <li>• 2021.05.28-9.1 Medical Officer of Health Update</li> </ul>	

**10. AMENDMENTS:** None.

**11. NEXT MEETING DATE**

- Friday, June 25, 2021 via GoTo Meeting at 8:30am

**12. ADJOURNMENT**

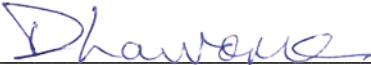
The Chair accepted a motion to adjourn the meeting at 10:38am.

<b>Motion / Resolution: # 54-2021 CARRIED</b>	<b>J. O'Leary W. Brunetta</b>
THAT the Board of Health Meeting of May 28, 2021 be adjourned at 10:38am.	

**BOARD OF HEALTH FOR THE NORTHWESTERN HEALTH UNIT:**

**CONFIRMED AS WRITTEN**

**THIS .....28..... DAY OF .....JUNE.....2021**

  
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**MEETING CHAIR, BOARD OF HEALTH**

  
\_\_\_\_\_  
**RECORDER**