

District of Kenora Home for the Aged

September 10th, 2023

Memo: Area II Municipal Clerks

Re: Board of Management
District of Kenora Home for the Aged

On June 30th, 2023 Kevin Queen retired as CEO & District Administrator after 44 years with District of Kenora Home for the Aged. After an extensive recruitment process, I was awarded the honour of this position.

The purpose of this memo is to inform the Area II Municipalities that there is an open seat on the Board of Management, which has been vacant for over a year. For your consideration and potential approval, Penny Lucas, resident of Area II and former board member for District of Kenora Home for the Aged has expressed interest in returning.

I have enclosed the current legislation under the Fixing Long Term Care Act, 2021, that pertains to board member qualifications and terms, for your information and to assist in the selection process.

The appointment should be made by resolution indicating the term and a letter is required from each individual municipality confirming the resolution.

I would be pleased to assist or advise in this matter and I can be reached at 807-468-3165 ext. 3222. Thank you for attending to this matter.

Yours truly,



Michelle Spencer
CEO & District Administrator

Copy: Board of Management

TERRITORIAL DISTRICT HOMES

Application and interpretation

332. (1) Sections 333 to 345 apply with respect to homes under section 128 of the Act.

(2) In sections 333 to 345,

"board" means a board of management described in Schedules 1 to 6 to this Regulation; ("conseil")

"supporting municipality" has the same meaning as in subsection 131 (5) of the Act. ("municipalité participante")

Objects

333. The objects of a board are to operate and maintain one or more municipal homes.

Established as corporation

334. (1) Every board is a corporation.

(2) Subsection 91 (1) of the *Not-for-Profit Corporations Act, 2010* applies with respect to a board.

Rights, powers, etc.

335. (1) Every board has the capacity, rights, powers and privileges of a natural person for carrying out its objects, except as limited by subsection (2).

(2) The powers of a board under subsection (1) are subject to the same restrictions that would apply by virtue of subsection 17 (1) of the *Municipal Act, 2001* if the board were a municipality.

(3) For greater clarity, a board may make those investments that a municipality is permitted to make under section 418 of the *Municipal Act, 2001*.

Requirements for members

336. (1) An individual is qualified to be a member of a board if the individual,

- (a) is at least 18 years of age;
- (b) is a resident of the district for which the board is the board of management; and
- (c) is not employed by the board of management or any of the supporting municipalities.

(2) An individual ceases to be a member if the individual,

- (a) is convicted of an indictable offence;
- (b) becomes incapacitated;
- (c) is absent from three consecutive board meetings unless the absence is authorized by a resolution of the board; or
- (d) ceases to be qualified under subsection (1).

Membership — general

337. (1) For the purpose of determining the membership of a board, the districts for which the boards have been established are divided into the areas set out in the Schedules to this Regulation.

(2) For each board described in the heading of a Schedule, the number of members, the areas in a district that they represent and the manner of their appointment shall be that set out in the Schedule.

(3) A member shall be appointed for a term not exceeding four years.

(4) A member may be reappointed.

Quorum

338. A majority of members constitutes a quorum for a board.

Chair

339. (1) Each board shall, at its first meeting in each year, appoint one of its members as chair.

(2) A member's term as chair ends at the first meeting of the board in the next year.

(3) The chair may be reappointed.

(4) No member shall serve as chair for more than four consecutive terms.

(5) Despite subsection (2), the chair ceases to be chair if they cease to be a member.

(6) If the office of chair becomes vacant, the board shall appoint another member as chair.

Notice

340. (1) The board shall promptly give written notice to the Director and to the Administrator of each municipal home for which the board is responsible,

(a) of any change in the membership of the board; and

(b) of any change in who the chair is.

(2) If a change in the membership of the board results in the seat of a member appointed by a municipality or municipalities being vacant, the board shall also promptly give written notice to the municipality or municipalities.