



**The Corporation of The City of Dryden**  
**Minutes of the Open Meeting of Council**

**August 28, 2023, 6:00 p.m.**  
**Council Chambers - City Hall**

Members Present: Councillor M. MacKinnon  
Councillor M. Price  
Councillor Latham  
Councillor Tardiff  
Councillor Kiewning  
Mayor Harrison

Members Absent: Councillor Noel

Staff Present: CAO R. Nesbitt  
Clerk A. Euler  
Treasurer S. Lansdell-Roll  
Manager of Public Works B. Poole  
Manager of Community Services S. Belanger

Others Present: Jason Kipfer of Explorer Solutions, Robert MacKenzie of the  
Quartek Group, 2 members of the public, Human Resources  
Manager M. Warren, Communications Coordinator S. Tocholke

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**1. Call to Order**

Mayor Harrison called the meeting to order at 6:00 p.m.

**2. Declarations of Pecuniary Interest and the General Nature thereof**

Mayor Harrison called for declarations of Pecuniary Interest, and the general nature thereof, under The Municipal Conflict of Interest Act with respect to the Agenda for this meeting and the response was negative.

Mayor Harrison called for declarations of Pecuniary Interest, and the general nature thereof, under The Municipal Conflict of Interest Act with respect to

Minutes of a meeting at which a member was not in attendance and had not previously declared and the response was negative.

### **3. Adjournment to Closed Session**

At this time, 6:01 p.m., the Open Meeting of Council adjourned to the Closed Meeting.

#### **# 1**

**Moved by** M. MacKinnon

**Seconded by** C. Kiewning

THAT Council do hereby adjourn to a Closed Session of Council pursuant to Section 239 of The Municipal Act, 2001, as amended, for the following reasons:

Closed Staff Report Administration-2023-020 Community Benefit Agreement Negotiations. (A position, plan, procedure, criteria or instruction to be applied to negotiations carried on by the municipality)

Closed Staff Report re Project Update. (Litigation or potential litigation)

Closed Staff Report Administration-2023-019 Citizen Appointment to Boards and Committees. (Personal matters about an identifiable individual, including municipal or local board employees)

**Carried**

- a. Call to Order:
- b. Disclosure of Pecuniary Interest and the general nature thereof for:
- c. Adoption of Minutes:
  - 1. Closed Council Meeting Minutes - July 24, 2023.
- d. Closed Agenda Items:
  - 1. Administration-2023-020 Community Benefit Agreement Negotiations. (A position, plan, procedure, criteria or instruction to be applied to negotiations carried on by the municipality)
  - 2. Closed Staff Report re: Project Update. (Litigation or potential litigation)

3. Administration-2023-019 Citizen Appointment to Boards and Committees – August 2023. (Personal matters about an identifiable individual, including municipal or local board employees)

e. Adjournment to Open Meeting:

#### **4. Reconvene from Closed Session**

At this time, 6:49 p.m., the Open Meeting of Council reconvened.

**# 2**

**Moved by** C. Kiewning

**Seconded by** M. MacKinnon

THAT the Open Meeting of Council be reconvened.

**Carried**

#### **5. Resumption of Open Council Meeting**

Mayor Harrison called the Open Meeting of Council back to order at 7:00 p.m.

#### **6. Land Acknowledgement Statement**

Mayor Harrison read the Land Acknowledgement Statement.

#### **7. Report from Closed Session**

Ms. Euler advised there had been three (3) items on the Closed agenda. On the first, Council received a report from the CAO updating them on Community Benefit Agreement negotiations. On the second item, Council received a project update from the CAO. On the third item, Ms. Euler provided a report to Council seeking direction on bringing forward a motion to appoint a citizen to the City of Dryden Working Circle. A motion on that matter will be brought to the September 11th Open Meeting of Council.

#### **8. Delegations**

None.

#### **9. Presentations**

- a. Facilities Master Plan Presentation - Jason Kipfer and Robert MacKenzie.

Mr. Kipfer and Mr. MacKenzie gave a presentation to Council overviewing the new City of Dryden Facilities Master Plan. They highlighted the facilities which they surveyed, gave an estimated maintenance cost over

time, and then provided more details on key facilities that they feel need the most attention. Councillor Kiewning asked what options the City has to fund large facility rebuild projects. Mr. Nesbitt highlighted some facilities that are fairly new and in good condition and some others that need attention. He noted that some of the recommendations in the Facilities Master Plan will be challenging to complete based on current fiscal restraints. He also noted that the recommendations will be taken into account in the 2024 budget planning process. In response to a question from Councillor Tardiff, Mr. Lansdell-Roll advised that a rebuild to the Public Works building would require significant planning which would include budgeting for several years to build a reserve fund as well as requesting funding from external sources. He noted that a rebuild of that facility isn't in the City's short-term plans. Mayor Harrison asked if the current property that the Public Works building sits on is sufficient for a new building. Mr. MacKenzie advised that the current lot could work for a new build but wouldn't be the ideal property. Council thanked Mr. Kipfer and Mr. MacKenzie for their presentation.

**10. Public Notices - Clerk**

None.

**11. Committee and Board Reports - Council**

None.

**12. Consent Agenda - Part 1 - General**

**# 3**

**Moved by M. Price**

**Seconded by B. Tardiff**

THAT Council hereby consider the following items of the Consent Agenda - Part 1 - General under date of August 28, 2023 as read and adopted:

13. a

**Carried**

**13. Adopt/Receive Minutes**

a. Council Meeting Minutes - August 14, 2023. (Adopt)

**# 4**

**Moved by** B. Latham

**Seconded by** B. Tardiff

THAT the Minutes of the Council Meeting held August 14, 2023 be adopted.

**Carried**

**14. Motions arising from previous Council Meetings**

None.

**15. Award of Tenders/Request for Proposals**

None.

**16. Information Items**

None.

**17. Consent Agenda - Part 2 - By-laws**

**# 5**

**Moved by** B. Latham

**Seconded by** C. Kiewning

THAT Council consider Consent Agenda - Part 2 - By-laws, under date of August 28, 2023 which includes the following by-laws, as read a first, second and third time:

By-law 2023-46

**Carried**

**18. By-laws - First, Second and Third Reading**

a. By-law 2023-46 re: Amend 2023 Budget.

**# 6**

**Moved by** B. Latham

**Seconded by** M. Price

THAT By-law 2023-46 being a by-law to amend By-law 2023-1, a by-law to adopt the 2023 municipal budget estimates for The Corporation of The City of Dryden be read a first, second and third time.

**Carried**

**19. Items Severed from Consent Agenda or Deferred Items**

None.

**20. Staff Reports**

- a. HR-2023-002 New Policy - Non-Union Salary Administration Policy - HR Manager.

Ms. Warren presented her report recommending that Council approve the implementation of the new Non-Union Salary Administration Policy. Council directed staff to bring a motion forward to the September 11th Meeting of Council.

**ACTION: Administration**

- b. Finance-2023-023 Procurement Policy – August 2023 Amendment - Treasurer.

Mr. Lansdell-Roll presented his report recommending that Council approve an amendment to the City's Procurement Policy to include a Conflict of Interest section. Council directed staff to bring a motion forward to the September 11th Meeting of Council.

**ACTION: Administration**

- c. Finance-2023-024 2024 Budget Survey - Treasurer.

Mr. Lansdell-Roll presented his information report highlighting the results from the recent 2024 Public Budget Survey. Councillor Kiewning asked if there were any plans to share the results from the survey with the public and how they align with the City's Strategic Plan. Mr. Lansdell-Roll advised that we could share that information with the public once the 2024 Budget is approved. Mr. Nesbitt noted that the public can review the annual budget as well as the City's Annual Report to see how the results may align with the City's plan.

**ACTION: Nil**

- d. Public Works-2023-007 Connecting Link 2023 RFP Award - Manager of Public Works.

Mr. Poole presented his report recommending that Council accepts the bid from WSP Canada Inc. for Detailed Design, Contract Documents, and Contract Administration for the Connecting Link Project for the rehabilitation of Highway 17 from Cecil Avenue to the West Limit of Dryden. Council authorized the execution of the agreement between the Corporation of the City of Dryden and WSP Canada Inc.

**ACTION: Nil**

**# 7**

**Moved by** B. Latham

**Seconded by** M. MacKinnon

THAT By-law 2023-48 being a by-law to authorize the execution of an agreement between The Corporation of The City of Dryden and WSP Canada Inc. for the provision of detailed design, contract documents and contract administration for the Connecting Link Project for the rehabilitation of Highway 17 from Cecil Avenue to the west limit of Dryden be read a first, second and third time.

**Carried**

## **21. Notices of Motion**

- a. Mayor Harrison re: Legislative Amendments to Improve Municipal Codes of Conduct and Enforcement.

Ms. Euler reviewed the Notice of Motion, advising it will be brought forward for discussion at the September 11th Meeting of Council.

## **22. Motions**

None.

## **23. Reports of Municipal Officers**

- a. CAO

Mr. Nesbitt thanked the Northern Ontario Heritage Fund Corporation (NOHFC) and Minister Greg Rickford for the funding for the Dryden Regional Airport terminal upgrades. He then advised that the lease for the municipal golf course (Eagle's Landing) is up at the end of this season and

that the City has received two responses to its recent Request for Proposals for the lease and operation of the course. He also noted that City staff are prepared to take care of the winterization of the course in 2023.

b. Treasurer

Mr. Lansdell-Roll shared that he's currently working with the Airport Manager on securing some more leases, with one hopefully wrapping up soon. He then shared that he's working on updates to the reserve and reserve fund policies. Lastly, he's working on developing a budget policy which he will bring to Council at the end of September or beginning of October.

c. Clerk

Ms. Euler advised that the Administration Department is busy working on their 2024 budgets as well as issuing many marriage licences. She then thanked the City's Diversity, Equity and Inclusion Committee for hosting a recent Employee Appreciation Barbecue as well as Treasury Metals for inviting some City Staff and Council for a tour of the Goliath Gold Project site. Lastly, she gave a reminder that students are heading back to school this week and urged the public to be cautious when driving around the community.

d. Public Works Manager

Mr. Poole congratulated Gord Wright, a long-time City of Dryden employee, on his upcoming retirement. He then advised that the work on the Underpass should be completed by August 30th and that his department has been working on the trail system in the Duke Street dock and Van Horne Landing areas as well as completing the storm sewer lining project. Lastly, he gave a reminder to the public that Household Hazardous Waste Day is being held on September 16th.

e. Manager of Community Services

Mr. Belanger advised that the main entrance to the Arena is currently closed and urged the public to use the doors at the Pool & Fitness Centre. He also advised that there's an accessible entrance at the rear of Arena 2 for those who require it. He then advised that the new Gator has been received at Aaron Park and also that the park's revenues are on track for 2023. Mr. Belanger then noted that the ice installation went smoothly and he thanked Randy Allen and his team for their success with the recent



hockey school. He then advised that the new Community Garden has been completed and that a grand opening will be held on September 13th. Lastly, he advised that two new automated crosswalks have been installed in Dryden and asked the public to pay close attention when driving as the local children return to school.

## **24. Announcements**

### **a. Mayor**

Mayor Harrison thanked Minister Rickford and the NOHFC for the funding to upgrade the terminal at the Dryden Regional Airport. He then advised that he recently attended the Association of Municipalities Ontario (AMO) Conference and that the main focus of the conference was housing. He then noted that he had a delegation with the Solicitor General regarding Dryden's policing costs as well as the Ministry of Long-Term Care regarding increasing the funding for long-term care from residents of nearby unincorporated areas. Lastly, he congratulated the Go-Getters for the grand opening of the expansion at the Go-Getters Centre.

### **b. Councillors**

Councillor MacKinnon had no comments.

Councillor Price had no comments.

Councillor Kiewning shared that tomorrow is free book day at the Dryden Public Library hosted by Dryden Fiber Canada. She also advised that the Dryden and District Museum is hosting a Bannock Taco Night on August 30th from 5pm-7pm. Lastly, she noted that she also attended the recent AMO Conference.

Councillor Latham advised that he attended the tour that was recently hosted by Treasury Metals. He then thanked City staff for all their hard work around Dryden this summer.

Councillor Tardiff had no comments.

## **25. Confirmatory By-law**

### **a. By-law 2023-47.**

**# 8**

**Moved by C. Kiewning**

**Seconded by B. Latham**

THAT By-law 2023-47 being a by-law to confirm the proceedings of Council be read a first, second and third time.

**Carried**

**26. Adjournment**

The meeting adjourned at 8:22 p.m.

**# 9**

**Moved by** C. Kiewning

**Seconded by** M. MacKinnon

THAT this meeting be declared adjourned.

**Carried**

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk