



STAFF REPORT

Meeting Date: August 28, 2023

Title: Procurement Policy – August 2023 Amendment

Prepared By: Steven Lansdell-Roll

Department: Finance

Report Number: Finance-2023-023

Recommendation:

THAT Council approves the amended Procurement Policy.

Background:

The City established its Procurement Policy in 2019.

The last review and update to the City's Procurement Policy was in 2021, with the next review targeted for 2023 (every two years).

Discussion:

Recommended amendments:

1. Definitions
 - Addition of "Controlling Interest" and "Pecuniary Interest" definitions
2. Conflict of Interest section (Section 13)

Attachments (Reference Material):

- FI-PR-01 Procurement Policy – Amended August 2023