



STAFF REPORT

Meeting Date: January 23, 2023

Title: Tender for Fuel Supply at Pumps -2023

Prepared By: Blake Poole

Department: Public Works

Report Number: Public Works-2023-004

Recommendation:

THAT Council accepts the recommendation to award the tender for the Supply of Clear Diesel Fuel at the pump for the year 2023 to Morgan Fuels of Dryden; being the lowest bidder with a price at the pump of \$2.048 per litre.

THAT Council accepts the recommendation to award the tender for the Supply of Unleaded Gasoline at the pump for the year 2023 to Morgan Fuels of Dryden; being the lowest bidder with a price at the pump of \$1.3997 per litre.

And that the Mayor and the City Clerk be authorized to sign all documentation related to this matter;

And that the necessary By-Law is presented to City Council for ratification.

Background:

Tenders are requested each year from local suppliers for the City of Dryden fuel requirements. The tender is for clear diesel fuel at the pump. Pricing includes a discount off the pump price or build up daily rack plus margin price at a designated

Discussion:

On December 14, 2022, at 3:00 p.m. two tenders were opened. Results are shown below. Suppliers also can provide Percentage Discounts in their bids. Below are final bids which include discount.

Clear Diesel Fuel

Supplier	Price on November 28, 2022/L
Morgan Fuels	2.048

From the above costs Staff recommends award to the lowest bidder Morgan Fuels which quoted \$2.048 pump price for City vehicles.

Unleaded Gasoline

Supplier	Price on November 28, 2022/L
Morgan Fuels	1.3997

From the above costs Staff recommends award to the lowest bidder Morgan Fuels which quoted \$1.3997 pump price for City vehicles

Morgan Fuels operates a 24/7 card lock system. In addition, in the tender for 2023 the successful bidder was requested to be able to supply fuel during an emergency. Morgan Fuels has detailed how fuel will be supplied during an emergency.

At random times throughout the year pricing is reviewed to ensure the City of Dryden is receiving the best available pricing.

Financial Implications:

Upon approval of this report by Council the lowest tender price will be reflected in our maintenance and construction project costs in 2023.

Clear Diesel prices have increased 42.32 % from 2022.

Gas Prices have increased 6.8% from 2022.

Current Budget Allocation:**Account #:****Attachments (Reference Material):**